



Pandemic Preparedness Plan
for
Kitasoo Xai'xais

March 2016

Original Version 1

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1.0 STRUCTURE OF THE DOCUMENT

This guide is arranged in three sections, with an overview of the Kitsoo Xai'xais community roles and responsibilities in each of the three phases:

- Pre-pandemic
- Pandemic, and
- Post-pandemic.

Each section covers the six key components of pandemic planning:

- Emergency response,
- Vaccine,
- Antivirals,
- Clinical health services,
- Surveillance, and
- Communication.

2.0 ROLES AND RESPONSIBILITIES

Everyone has a role in planning for a pandemic. At the national level, Health Canada is actively engaged in consultations with the Provinces and Territories in preparing for a Pandemic. Similar planning activities are occurring at the Provincial and Health Authority levels. Every Ministry, Crown Corporation and local government is responsible for its own emergency planning. Under provincial legislation, the Ministries of Health, led by the Provincial Health Officer (PHO), has the lead authority in all three phases of this plan. Other key players are:

- ❖ Health Authorities (including First Nations Bands and Tribal Health Authorities)
- ❖ Hospitals
- ❖ Community Care
- ❖ Public Health
- ❖ B.C. Centre for Disease Control (BCCDC)
- ❖ B.C. Provincial Emergency Program (PEP), and
- ❖ Health Canada.

Kitsoo Xai'xais Band understands that:

- ❖ It is the responsibility of the leadership of Kitsoo Xai'xais community to develop and implement their Pandemic preparedness plan
- ❖ Under the Provincial Health Act, the provincial Medical Health Officer for the Vancouver Coastal Health Authority (Dr. Paul Martiquet) has the lead responsibility for pandemic management and control, with the support of our assigned Medical Officer at the First Nations Health Authority.

3.0 PRE-PANDEMIC

3.1 PRE-PANDEMIC OVERVIEW

This is the time before the Pandemic happens, i.e., this is the phase we are in now! The planning efforts of this phase will focus on three main areas:

- ❖ Building the communities **capacity** to respond effectively to a pandemic;
- ❖ Building **communication** networks, both to support the planning process and to support a future pandemic response;
- ❖ Building **cooperation** among residents in our four communities and those around us (in particular in the health care system), both to support the planning process and to support a future pandemic response.

The following table provides an overview of the key responsibilities of the provincial, regional health authority (HA), Kitasoo Xai'xais community and First Nations Health Authority responsibilities during the pre-pandemic period. This table has been included for information purposes only and the community specific information outlining the detail of the planning process.

3.2 PRE-PANDEMIC: OVERVIEW OF ROLES AND RESPONSIBILITIES FOR KITASOO XAI'XAIS

	PROVINCIAL RESPONSIBILITIES	VANCOUVER COASTAL REGIONAL HA RESPONSIBILITIES	KITASOO XAI'XAIS COMMUNITY RESPONSIBILITIES	FNHA RESPONSIBILITIES
EMERGENCY RESPONSE	<ul style="list-style-type: none"> <input type="checkbox"/> Coordinate the development of provincial-level pandemic emergency response plans <input type="checkbox"/> Provide support for training <input type="checkbox"/> Practice plans regularly; revise as needed 	<ul style="list-style-type: none"> <input type="checkbox"/> Establish command structures and operational procedures for use during a pandemic <input type="checkbox"/> Practice plans and revise as needed <input type="checkbox"/> Participate in safety surveillance 	<ul style="list-style-type: none"> <input type="checkbox"/> Community leadership is responsible for development and implementation of this plan <input type="checkbox"/> Establish a command structure and operational procedures in liaison with regional health authority <input type="checkbox"/> Practice plans regularly and revised as needed 	<ul style="list-style-type: none"> <input type="checkbox"/> Encourage and facilitate communities to develop and implement emergency plans <input type="checkbox"/> Provide support and consultation for emergency preparedness <input type="checkbox"/> Facilitate and support access to emergency training
VACCINE	<ul style="list-style-type: none"> <input type="checkbox"/> Secure supply <input type="checkbox"/> Distribute to health authorities <input type="checkbox"/> Set guidelines for use 	<ul style="list-style-type: none"> <input type="checkbox"/> Increase annual uptake <input type="checkbox"/> Plan for mass immunization clinics 	<ul style="list-style-type: none"> <input type="checkbox"/> Estimate the community's vaccine needs <input type="checkbox"/> Increase community annual uptake of vaccine use <input type="checkbox"/> Plan for mass immunization clinic 	<ul style="list-style-type: none"> <input type="checkbox"/> Encourage communities to increase vaccine uptake <input type="checkbox"/> Provide support and guidelines for safe vaccine administration
ANTIVIRALS	<ul style="list-style-type: none"> <input type="checkbox"/> Secure supply <input type="checkbox"/> Set guidelines for safe use and acceptable standards for adverse reactions 	<ul style="list-style-type: none"> <input type="checkbox"/> Inform the public and health care providers about the use of antivirals <input type="checkbox"/> Develop implementation protocols for antiviral use 	<ul style="list-style-type: none"> <input type="checkbox"/> Estimate the community's needs for antivirals <input type="checkbox"/> Adhere to the guidelines for safe administration of antivirals <input type="checkbox"/> Identify alternative treatment modalities when antivirals are contraindicated 	<ul style="list-style-type: none"> <input type="checkbox"/> Provide information and guidelines on safe use of antivirals and monitor for adverse reactions <input type="checkbox"/> Inform the communities about the use of antivirals
CLINICAL HEALTH	<ul style="list-style-type: none"> <input type="checkbox"/> Develop provincial guidelines for clinical care, infection control and triage during a pandemic 	<ul style="list-style-type: none"> <input type="checkbox"/> Assess clinical capacity <input type="checkbox"/> Estimate needs during a pandemic <input type="checkbox"/> <input checked="" type="checkbox"/> Identify additional and alternative care locations and 	<ul style="list-style-type: none"> <input type="checkbox"/> Estimate the needs for clinical health services, including infection control procedures <input type="checkbox"/> Anticipate additional resources that will be needed during a 	<ul style="list-style-type: none"> <input type="checkbox"/> Advise the communities on clinical care, infection control and triage procedures during a pandemic

	PROVINCIAL RESPONSIBILITIES	VANCOUVER COASTAL REGIONAL HA RESPONSIBILITIES	KITASOO XAI'XAIS COMMUNITY RESPONSIBILITIES	FNHA RESPONSIBILITIES
SERVICES		resources	<p>pandemic</p> <input type="checkbox"/> Establish alternate care locations and resources with local health authorities	
SURVEILLANCE	<input type="checkbox"/> Establish an effective infrastructure to monitor pandemic activity	<input type="checkbox"/> Support the development of a provincial surveillance infrastructure, including the dissemination of pandemic information	<input type="checkbox"/> Establish a community surveillance system to monitor community pandemic activity and disseminate information to local health authority & FNHA	<input type="checkbox"/> Support the development of community pandemic surveillance
COMMUNICATION	<input type="checkbox"/> Develop and test a provincial communication network <input type="checkbox"/> Develop key messages, strategies and guidelines for communication through all three pandemic phases <input type="checkbox"/> Support pandemic communication planning at the regional/local level	<input type="checkbox"/> Develop and test regional / local communication networks <input type="checkbox"/> Define communication roles and responsibilities at the regional, local and facility levels for all three pandemic phases	<input type="checkbox"/> Development of a communications plan is essential <input type="checkbox"/> Develop communication networks with regional health authority <input type="checkbox"/> Define communication roles and responsibilities <input type="checkbox"/> Test communication plans regularly and revise as needed	<input type="checkbox"/> Provide technical / consultation support to communities in the development of communication plan

3.3 PRE PANDEMIC: CHECKLIST FOR KITASOO XAI'XAIS

	KITASOO XAI'XAIS COMMUNITY RESPONSIBILITIES	RESPONSIBLE PERSON	STATUS
EMERGENCY RESPONSE	<ul style="list-style-type: none"> <input type="checkbox"/> Establish command structures and operational procedures for use during a pandemic (Annex 1) <input type="checkbox"/> Determine demographics for each community (population by age groups and by high risk groups) <input type="checkbox"/> Develop a plan in partnership with Dr Paul Martiquet Vancouver Coastal Health Authority <input type="checkbox"/> Establish operational procedures for essential community functions <input type="checkbox"/> Nest the plan in our community emergency response plan <input type="checkbox"/> Get a list of all essential service positions and providers in your community <input type="checkbox"/> Practice the plan regularly and revise as needed 		
VACCINE	<ul style="list-style-type: none"> <input type="checkbox"/> Promote annual influenza vaccination of community members and health care workers; increase annual uptake <input type="checkbox"/> Ensure that appropriate vaccines have been provided to all eligible community members <input type="checkbox"/> Keep immunization coverage records, and keep coverage by risk groups and overall community population <input type="checkbox"/> Plan for mass immunization clinics (include security of clinics, crowd control, and the need to give two doses of the vaccine one month apart) <input type="checkbox"/> Maintain facilities and procedures for vaccine supply, transportation and storage 		
ANTIVIRALS	<ul style="list-style-type: none"> <input type="checkbox"/> Inform the public and health care providers about the use of antivirals (and anti-bacterials for secondary infections) <input type="checkbox"/> Become familiar with provincial guidelines for using antivirals in a community setting <input type="checkbox"/> Develop strategies for dealing with cases where antivirals are refused or contraindicated 		
CLINICAL HEALTH SERVICES	<ul style="list-style-type: none"> <input type="checkbox"/> Assess clinical capacity <input type="checkbox"/> Estimate needs during a pandemic. Plan for high volume health care needs <input type="checkbox"/> Devise appropriate infection control measures <input type="checkbox"/> Identify strategies to ensure adequate human and material resources. Identify alternate pool of health care workers <input type="checkbox"/> Develop plans for triage, including phone triage <input type="checkbox"/> Identify additional and alternate care sites for clinical service delivery <input type="checkbox"/> Identify alternate means of patient 		

	KITASOO XAI'XAIS COMMUNITY RESPONSIBILITIES	RESPONSIBLE PERSON	STATUS
	transportation <input type="checkbox"/> Recognize the need for corpse management (specialized transportation and storage facilities) <input type="checkbox"/> Discuss funeral arrangement issues (prevent congregation of people at funerals to control infection transmission, storage and transport corpses)		
SURVEILLANCE	<input type="checkbox"/> Establish local surveillance (health centre visits) <input type="checkbox"/> Establish reporting of absenteeism for on-reserve schools <input type="checkbox"/> Ensure timely reporting of pandemic activity to the Medical Health Officer and FNHA		
COMMUNICATIONS	<input type="checkbox"/> Develop and test regional/local communication networks (i.e. who are the key people and how to contact them during the pandemic?) <input type="checkbox"/> Designate a central spokesperson (to the four communities and media) <input type="checkbox"/> Define a chain of command for communication (Who will contact who and by what means?) <input type="checkbox"/> Remember to link with the Medical Health Officer and FNHA		

4.0 ACTION ONCE A PANDEMIC IS DECLARED

4.1 PANDEMIC DECLARATION

The Provincial Health Officer (PHO) will declare when it is time to activate plans for the pandemic phase. During this phase, the key goals of planning are:

- ❖ To decrease illness and death
- ❖ To minimize social upheaval and economic loss

During this phase, we will:

- ❖ Activate our community pandemic preparedness plan;
- ❖ Anticipate what might happen and act accordingly; and
- ❖ Adapt the plan to reflect local circumstances if there is a change in factors since the time of preparing this plan.

Under the Health Act, the local Medical Health Officer (Dr Paul Martiquet) has the authority to enact community-based control measures that she / he believes are important in controlling the spread of influenza and minimizing its impact (i.e. Closing of community centers or cancelling public gatherings). These will remain at his / her discretion under the guidance of the PHO at the time of a pandemic.

The following table provides an outline of key provincial, regional HA, local community and FNHA responsibilities during the pandemic phase.

4.2 PANDEMIC: OVERVIEW OF ROLES AND RESPONSIBILITIES FOR KITASOO XAI'XAIS ONCE PANDEMIC ACTIVATED

	PROVINCIAL RESPONSIBILITIES	VANCOUVER COASTAL RHA RESPONSIBILITIES	KITASOO XAI'XAIS COMMUNITY RESPONSIBILITIES	FNHA RESPONSIBILITIES
EMERGENCY RESPONSE	<ul style="list-style-type: none"> <input type="checkbox"/> Direct and coordinate provincial emergency response operations; refine; plans as needed 	<ul style="list-style-type: none"> <input type="checkbox"/> Work with key stakeholders to coordinate regional/local emergency response operations 	<ul style="list-style-type: none"> <input type="checkbox"/> Work with Vancouver Coastal RHA to coordinate community emergency response 	<ul style="list-style-type: none"> <input type="checkbox"/> Facilitate community emergency
VACCINE	<ul style="list-style-type: none"> <input type="checkbox"/> Secure supply form federal government; distribute to regions; refine and operationalize guidelines for use 	<ul style="list-style-type: none"> <input type="checkbox"/> Hold mass immunization clinics <input type="checkbox"/> Provide information re: vaccine issues to the public and media 	<ul style="list-style-type: none"> <input type="checkbox"/> Hold mass immunization clinics <input type="checkbox"/> Monitor vaccine coverage, adverse reactions 	<ul style="list-style-type: none"> <input type="checkbox"/> Support communities to set up immunization clinics <input type="checkbox"/> Provide information on vaccine use
ANTIVIRALS	<ul style="list-style-type: none"> <input type="checkbox"/> Monitor use and adverse reactions 	<ul style="list-style-type: none"> <input type="checkbox"/> Inform the public and health care providers about the use of antivirals <input type="checkbox"/> Administer antivirals to priority groups 	<ul style="list-style-type: none"> <input type="checkbox"/> Provide information to community on antiviral use <input type="checkbox"/> Administer antivirals as per guidelines 	<ul style="list-style-type: none"> <input type="checkbox"/> Monitor use and adverse reactions of antivirals
CLINICAL HEALTH SERVICES	<ul style="list-style-type: none"> <input type="checkbox"/> Allocate and distribute resources to regions as needed <input type="checkbox"/> Operationalize and refine, as needed, guidelines developed during pre-pandemic phase <input type="checkbox"/> Disseminate infection control policies 	<ul style="list-style-type: none"> <input type="checkbox"/> Provide health care services on a priority basis <input type="checkbox"/> Implement infection control measures <input type="checkbox"/> Inform the public and media about access to health services during the pandemic 	<ul style="list-style-type: none"> <input type="checkbox"/> Provide community based health care services on a priority basis <input type="checkbox"/> Inform community about availability of health services during the pandemic <input type="checkbox"/> Implement infection control measures 	<ul style="list-style-type: none"> <input type="checkbox"/> Advise the communities on clinical care, infection control and triage procedures during a pandemic

	PROVINCIAL RESPONSIBILITIES	VANCOUVER COASTAL RHA RESPONSIBILITIES	KITASOO XAI'XAIS COMMUNITY RESPONSIBILITIES	FNHA RESPONSIBILITIES
SURVEILLANCE	<ul style="list-style-type: none"> <input type="checkbox"/> Coordinate network of surveillance participants <input type="checkbox"/> Collect, summarize and distribute surveillance markers <input type="checkbox"/> Communicate surveillance summaries to federal / provincial / territories and regional colleagues 	<ul style="list-style-type: none"> <input type="checkbox"/> Disseminate surveillance information to surveillance participants within the region <input type="checkbox"/> Participate in network of surveillance data collection 	<ul style="list-style-type: none"> <input type="checkbox"/> Co-ordinate community surveillance of influenza activity <input type="checkbox"/> Participate in a network of First Nations surveillance system 	<ul style="list-style-type: none"> <input type="checkbox"/> Lead influenza surveillance for First Nations communities <input type="checkbox"/> Disseminate data to communities, regional HA & to the Province
COMMUNICATION	<ul style="list-style-type: none"> <input type="checkbox"/> Alert public, media and health care officials when the pandemic is declared; inform them of provincial response plans <input type="checkbox"/> Provide regular, timely information updates from the provincial perspective 	<ul style="list-style-type: none"> <input type="checkbox"/> Provide clear direction to health care providers to ensure continued provision of essential health services <input type="checkbox"/> Provide regular, timely information updates about pandemic response to provincial officials, and to the public and media at the community level 	<ul style="list-style-type: none"> <input type="checkbox"/> Maintain direct communication with VCHA/FNHA <input type="checkbox"/> Provide regular information updates about pandemic activity to community, VCHA & FNHA 	<ul style="list-style-type: none"> <input type="checkbox"/> Regular updates to communities on the status of pandemic outbreak and the status of pandemic response

4.3 ONCE PANDEMIC ACTIVATED: CHECKLIST FOR KITASOO XAI'XAIS

	KITASOO XAI'XAIS COMMUNITIES RESPONSIBILITIES	RESPONSIBLE PERSON	STATUS
EMERGENCY RESPONSE	<ul style="list-style-type: none"> <input type="checkbox"/> Establish command structures and operational procedures for use during a pandemic (Annex 1) <input type="checkbox"/> Determine demographics for each community (population by age groups and by high risk groups) <input type="checkbox"/> Develop a plan in partnership with your health region <input type="checkbox"/> Establish operational procedures for essential community functions <input type="checkbox"/> Nest the plan in your community emergency response plan <input type="checkbox"/> Get a list of all essential service positions and providers in your community <input type="checkbox"/> Practice the plan regularly and revise as needed 		
VACCINE	<ul style="list-style-type: none"> <input type="checkbox"/> Promote annual influenza vaccination of community members and health care workers; increase annual uptake <input type="checkbox"/> Ensure that pneumococcal vaccine has been provided to all eligible community members <input type="checkbox"/> Keep immunization coverage records, and keep coverage by risk groups and overall community population <input type="checkbox"/> Plan for mass immunization clinics (include security of clinics, crowd control, and the need to give two doses of the vaccine one month apart) <input type="checkbox"/> Maintain facilities and procedures for vaccine supply, transportation and storage 		
ANTIVIRALS	<ul style="list-style-type: none"> <input type="checkbox"/> Inform the public and health care providers about the use of antivirals (and anti-bacterials for secondary infections) <input type="checkbox"/> Become familiar with provincial guidelines for using antivirals in a community setting <input type="checkbox"/> Develop strategies for dealing with cases where antivirals are refused or contraindicated 		
CLINICAL HEALTH SERVICES	<ul style="list-style-type: none"> <input type="checkbox"/> Assess clinical capacity <input type="checkbox"/> Estimate needs during a pandemic. Plan for high volume health care needs <input type="checkbox"/> Devise appropriate infection control 		

	KITASOO XAI'XAIS COMMUNITIES RESPONSIBILITIES	RESPONSIBLE PERSON	STATUS
	<p>measures</p> <ul style="list-style-type: none"> <input type="checkbox"/> Identify strategies to ensure adequate human and material resources. Identify alternate pool of health care workers <input type="checkbox"/> Develop plans for triage, including phone triage <input type="checkbox"/> Identify additional and alternate care sites for clinical service delivery <input type="checkbox"/> Identify alternate means of patient transportation <input type="checkbox"/> Recognize the need for corpse management (specialized transportation and storage facilities) <input type="checkbox"/> Discuss funeral arrangement issues (prevent congregation of people at funerals to control infection transmission, storage and transport corpses) 		
SURVEILLANCE	<ul style="list-style-type: none"> <input type="checkbox"/> Establish local surveillance (health centre visits) <input type="checkbox"/> Establish reporting of absenteeism for on-reserve schools <input type="checkbox"/> Ensure timely reporting of influenza activity to the Medical Health Officer and FNHA 		
COMMUNICATIONS	<ul style="list-style-type: none"> <input type="checkbox"/> Develop and test regional/local communication networks (i.e. Who are the key people and how to contact them during the pandemic?) <input type="checkbox"/> Designate a central spokesperson (to the community and media) <input type="checkbox"/> Define a chain of command for communication (Who will contact who and by what means?) <input type="checkbox"/> Remember to link with the Medical Health Officer and FNIHB 		

5.0 POST-PANDEMIC

5.1 POST-PANDEMIC: OVERVIEW

The post-pandemic period begins when the PHO declares that the pandemic is over. The primary focus of work at this time is to de-activate pandemic response activities, review their impact and use the lessons learned to guide future planning activities.

The following chart outlines key provincial, VCHA, community and FNHA roles in the post-pandemic phase.

5.2 POST PANDEMIC: OVERVIEW OF ROLES AND RESPONSIBILITIES FOR KITASOO XAI'XAIS AFTER THE PANDEMIC

	PROVINCIAL RESPONSIBILITIES	VCHA RESPONSIBILITIES	KITASOO XAI'XAIS COMMUNITY RESPONSIBILITIES	FNIHB RESPONSIBILITIES
EMERGENCY RESPONSE	<ul style="list-style-type: none"> <input type="checkbox"/> Demobilize pandemic emergency services <input type="checkbox"/> Assess effectiveness of emergency response; recommend improvements for future and revise the provincial emergency pandemic plan as needed 	<ul style="list-style-type: none"> <input type="checkbox"/> Assess effectiveness of emergency plans <input type="checkbox"/> Document lessons learned <input type="checkbox"/> Revise emergency plans for use in the next pandemic <input type="checkbox"/> Evaluate and revise the plan as required <input type="checkbox"/> See financial impact redress 	<ul style="list-style-type: none"> <input type="checkbox"/> Assess emergency plans <input type="checkbox"/> Evaluate and revise emergency plans as required for use in next pandemic 	<ul style="list-style-type: none"> <input type="checkbox"/> Demobilize pandemic response <input type="checkbox"/> Evaluate response <input type="checkbox"/> Document lessons learned
VACCINE	<ul style="list-style-type: none"> <input type="checkbox"/> Work with VCHA to evaluate impact of vaccine use before and during the pandemic <input type="checkbox"/> Document lessons learned and revise plans as needed for future use 	<ul style="list-style-type: none"> <input type="checkbox"/> Dispose of excess vaccine as directed <input type="checkbox"/> Dismantle infrastructure for mass vaccination clinics <input type="checkbox"/> Evaluate and revise the plan as required 	<ul style="list-style-type: none"> <input type="checkbox"/> Dispose of excess vaccine as directed by VCHA <input type="checkbox"/> Evaluate and revise plans as needed 	<ul style="list-style-type: none"> <input type="checkbox"/> Evaluate response, and document lessons learned
ANTIVIRALS	<ul style="list-style-type: none"> <input type="checkbox"/> Work with health authorities to evaluate impact of vaccine use before and during the pandemic <input type="checkbox"/> Document lessons learned and 	<ul style="list-style-type: none"> <input type="checkbox"/> Dispose of excess antivirals as directed <input type="checkbox"/> Work with provincial officials to evaluate impact of antiviral use before and during the 	<ul style="list-style-type: none"> <input type="checkbox"/> Dispose of excess antivirals as directed by VCHA <input type="checkbox"/> Evaluate impact of antiviral use <input type="checkbox"/> Evaluate and revise plans as required 	<ul style="list-style-type: none"> <input type="checkbox"/> Evaluate response and document lessons learned

	PROVINCIAL RESPONSIBILITIES	VCHA RESPONSIBILITIES	KITASOO XAI'XAIS COMMUNITY RESPONSIBILITIES	FNIHB RESPONSIBILITIES
	revise plans as needed for future use	<p>pandemic</p> <input type="checkbox"/> Evaluate and revise the plan as required		
CLINICAL HEALTH SERVICES	<input type="checkbox"/> Assess effectiveness of clinical care plans during pandemic <input type="checkbox"/> Work with health authorities to document lessons learned and revise plans as needed	<input type="checkbox"/> Deactivate emergency plans; redeploy human and other resources as needed <input type="checkbox"/> Determine when facilities can resume normal operations; inform the public <input type="checkbox"/> Provide grief counselling to staff and the public as needed <input type="checkbox"/> Evaluate and revise the plan as required	<input type="checkbox"/> Deactivate emergency plans <input type="checkbox"/> Determine when facilities can resume normal operations; inform the community <input type="checkbox"/> Provide counselling to staff and community members as needed <input type="checkbox"/> Evaluate and revise the plan as needed	<input type="checkbox"/> Evaluate response, and document lessons learned
SURVEILLANCE	<input type="checkbox"/> Collect additional hospital utilization and other administrative data to assess severity of pandemic and disseminate summary reports <input type="checkbox"/> Prepare summary report on surveillance initiatives and evaluate their success <input type="checkbox"/> Resume regular surveillance activities <input type="checkbox"/> Review and revise surveillance systems	<input type="checkbox"/> Provide key missing information to support preparation of provincial surveillance summaries <input type="checkbox"/> Disseminate surveillance data as needed <input type="checkbox"/> Resume regular surveillance activities <input type="checkbox"/> Evaluate and revise the plan as required	<input type="checkbox"/> Disseminate surveillance data as needed to VCHA <input type="checkbox"/> Resume regular surveillance activities <input type="checkbox"/> Evaluate and revise plans as needed	<input type="checkbox"/> Provide a summary report to communities <input type="checkbox"/> Evaluate response and document lessons learned
COMMUNICATION	<input type="checkbox"/> Notify the public when pandemic is considered officially over in B.C.	<input type="checkbox"/> Determine when facilities will resume normal operations; inform the public	<input type="checkbox"/> Inform the community members about the regional outcomes of the pandemic <input type="checkbox"/> Evaluate and revise the plan	<input type="checkbox"/> Evaluate response and document lessons learned

	PROVINCIAL RESPONSIBILITIES	VCHA RESPONSIBILITIES	KITASOO XAI'XAIS COMMUNITY RESPONSIBILITIES	FNIHB RESPONSIBILITIES
	<input type="checkbox"/> Inform the public about the health impact of the pandemic at the provincial level <input type="checkbox"/> Review and revise communications plans	<input type="checkbox"/> Inform public/media about local and regional outcomes of the pandemic <input type="checkbox"/> Evaluate and revise the plan as required <input type="checkbox"/> Encourage planning for future pandemics	as needed <input type="checkbox"/> Encourage planning for future pandemics	

5.3 POST-PANDEMIC: CHECKLIST FOR KITASOO XAI'XAIS

	KITASOO XAI'XAIS COMMUNITY RESPONSIBILITIES	RESPONSIBLE PERSON	STATUS
EMERGENCY RESPONSE	<input type="checkbox"/> Assess effectiveness of emergency response <input type="checkbox"/> Document lessons learned <input type="checkbox"/> Evaluate and revise plans as required for next pandemic <input type="checkbox"/> Seek financial impact redress		
VACCINE	<input type="checkbox"/> Dispose of excess vaccine as directed by RHA <input type="checkbox"/> Evaluate and revise plans as needed		
ANTIVIRALS	<input type="checkbox"/> Dispose of excess antivirals as directed by RHA <input type="checkbox"/> Evaluate impact of antiviral use <input type="checkbox"/> Evaluate and revise plans as needed		
CLINICAL HEALTH SERVICES	<input type="checkbox"/> Deactivate emergency plans <input type="checkbox"/> Determine when facilities can resume normal operations; inform the community <input type="checkbox"/> Arrange for return of patients to their respective communities <input type="checkbox"/> Provide grief counselling to staff and public as needed <input type="checkbox"/> Evaluate and revise the plan as needed		
SURVEILLANCE	<input type="checkbox"/> Complete your surveillance report <input type="checkbox"/> Disseminate surveillance report to community members, RHA and FNHA <input type="checkbox"/> Resume regular surveillance activities <input type="checkbox"/> Evaluate and revise the plan as needed		
COMMUNICATIONS	<input type="checkbox"/> Inform the community members about the regional outcomes of the pandemic <input type="checkbox"/> Evaluate and revise plans as needed <input type="checkbox"/> Encourage planning for future pandemics		

6.0 EMERGENCY CONTACT DETAILS

NAME AND POSITION		Office Phone	Cell Phone /Email
Cindy Robinson	Health Director	1-250-957-8419	1-250-839-1281
Ambulance	If emergency	Call 911 – they will route emergency response	
Bella Bella Hospital	Director Gary Housty	Emergency RING 911	Non-Emergency 1-250-957-2314
Dr Laurie-Ann Shearer	Physician based at Bella Bella Medical Clinic	1-250-957-2332	
BC Nurses Line 24- Hr	Help line to call 24/7	1-866-215-4700	-
Dr Patty Daly, Chief Medical Health Officer for central coast & VC region	Vancouver Coastal Health Authority	1-604-894-6367	Patty.Daly@vch.ca
Dr Evan Adams	FNHA Chief Medical Officer	1-604-693-6500 OR 1-866-913-0033 tollfree	1-604-619-3503
Dr Paul Martiquet VCH MHO, 494 South Fletcher road, Gibsons, V0N1V0	Vancouver Coastal Health Authority: Medical Health officer assigned to Klemtu community	1-604-886-5610	Paul.martiquet@vch.ca